



East Selkirk Middle School - Code of Conduct

Be Safe

Be Responsible

Be Respectful

Be a Learner/Achiever

Proactive Strategies

School-Wide Behaviour Support System

<p style="text-align: center;"><u>Be Safe</u></p> <p>Students are expected to...</p> <ul style="list-style-type: none">• Keep themselves and others safe.• Make wise choices that are safe for themselves and others.• Respect people's personal space.• Use technology according to the <i>Acceptable Use of Technologies (ICT)</i> procedure.	<p style="text-align: center;"><u>Be Responsible</u></p> <p>Students are expected to...</p> <ul style="list-style-type: none">• Be on time for school in the morning.• Enter classrooms quietly and ready to learn.• Be responsible for all school materials, textbooks, furniture, and supplies that they use.• Leave spaces as clean as they found them.
<p style="text-align: center;"><u>Be Respectful</u></p> <p>Students are expected to...</p> <ul style="list-style-type: none">• Demonstrate a positive attitude.• Respect all students, staff members, support staff, guest teachers and guests in our building.• Contribute positively to a school environment that is inclusive for all.• Be positive ambassadors of ESMS when on field trips or at divisional activities and events.	<p style="text-align: center;"><u>Be a Learner/Achiever</u></p> <p>Students are expected to...</p> <ul style="list-style-type: none">• Complete their work to the best of their ability.• Attend all classes and be on time.• Complete any work missed while they are away.• Use class time effectively.

Students and staff must behave in a respectful manner and comply with the Code of Conduct.

This code of conduct applies during school hours, during LSSD provided transportation, and at all school-sponsored events.

Proactive Strategies

School-Wide Behaviour Support System

At East Selkirk Middle School, we utilize a School-Wide Behaviour Support System to ensure that the behaviour expectations are clearly taught and understood by all students.

What is it?

Our School-Wide Behaviour Support System provides simple rules and expectations that are known by ALL students and ALL staff and in ALL settings. It utilizes behavioral strategies that support our vision of effectively utilizing the instructional day and year to increase student success. It involves a team approach; students, staff, and parents.

What are the components of the system?

- We define expected behaviours-Be Safe, Be Responsible, Be Respectful, and be a Learner/Achiever.
- We teach expected behaviours in related settings, i.e. playground, bus, lunch area, library, office, classrooms, assemblies, etc.
- We acknowledge appropriate expected behaviour through tangible rewards/acknowledgments (assembly presentations, awards day etc.)
- We correct and apply consequences for inappropriate behaviour.

Why do we use it?

- Creates a safe school learning environment.
- Enables the staff to teach, and students to learn.
- Decreases discipline referrals.
- Encourages positive, pro-social behavior throughout the school organization.

What supports do we provide?

- Grade sharing and teacher teams will work together to ensure students learning needs are being met.
- Learning Support Teachers will help staff and students plan academic programs that will meet the needs of all students.
- A School Counsellor will be available to assist students in dealing with personal or school related matters.
- Divisional clinicians, external agencies, and other supports are in place to support students, if needed.

In addition to general school expectations, all classroom teachers set standards within their classrooms that support the motto-**Be Safe, Be Responsible, Be Respectful, Be a Learner/Achiever.**

Unacceptable Conduct

The following are unacceptable at East Selkirk Middle School:

- Bullying, including cyber bullying, or abusing physically, sexually, or psychologically – orally, in writing, or otherwise – any person.
- Discrimination based on any characteristic set out in subsection 9(2) of the *Human Rights Code*.
- Using, possessing, or being under the influence of alcohol or illicit drugs at school.
- Gang involvement and/or possessing a weapon on school sites.
- Accessing, uploading, downloading, or distributing material that the school has determined to be objectionable.
- Any illegal or unlawful behaviour or activities are unacceptable and RCMP will be involved as required by law.

Technology

Students must follow Regulation C-26, *Student Use of Information and Communication Technologies (ICT)* regarding their use of internet, social media, text messaging, instant messaging, websites and e-mail, digital cameras, cell phones, and any other electronic or personal communication devices.

- Students must be *responsible, respectful, and ready* when using technology provided by the school division or using a personal communication device at school.
- Inappropriate use of personal technology devices outside of school that subsequently impacts the safety and well-being of our school or Lord Selkirk School Division may result in disciplinary actions.

Intervention Strategies

In the event intervention is required beyond the proactive strategies implemented at East Selkirk Middle School, a variety of strategies may be used to help teach students appropriate conduct, provide consequences for not following the school code of conduct, or to keep students and staff safe.

Intervention strategies may include the following:

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| • Informal Discussion | • Student Services Involvement |
| • Withdrawal from the Classroom setting | • Restitution |
| • Removal of Privileges | • Outside Agency/Community Involvement |
| • Detention | • In-School Suspension |
| • Parental/Guardian Involvement | • Out of School Suspension* |
| • Formal Interview | • Expulsion |
| • Behavioural/Performance Contract | • Threat Assessment |

*Following an out of school suspension, a re-intake meeting will take place upon the student's return to school involving administration, the student, and the parent/guardian if they choose to participate. Parents/guardians

may be required to attend a re-intake meeting prior to the student returning to school depending on the reason for and length of the suspension.

*During the time frame that a student is placed on an Out of School Suspension, their participation in any extra-curricular activities, field trips, or other school-related events is also suspended.

Student learning needs will be considered in disciplinary consequences to ensure they are appropriate for the individual student.

Appeal Process

At East Selkirk Middle School, we recognize that on occasion, concerns may arise. The LSSD Appeal Process will be followed as outlined in *Section 3000 – Students – Student Discipline – Student Code of Conduct*.

Students or parents/guardians of students may raise concerns or appeal decisions as follows:

- a) The decision of a teacher is first to be discussed with the teacher. If the parties are unable to form an agreeable solution, this decision may be appealed to the principal.
- b) The decision of the principal, if deemed unsatisfactory, may be appealed to the superintendent.
- c) If there is still an unacceptable result, the decision of the superintendent may be appealed to the board of trustees. A letter outlining the concerns should be sent to the trustees in care of the board chairperson.
- d) Parents/guardians, or students over 18 years of age, have the right to request formal dispute resolution from Manitoba Education and Early Childhood Learning within 30 Days from the time a complaint has been determined by the school board and efforts to resolve the issues locally at the school and school division levels have failed.

See Section 3000 – Students – Student Discipline – Student Code of Conduct and Regulation C-26, Student Use of Information and Communication Technologies (ICT) for more information.